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McGovern-Dole International Food for Education and Child Nutrition Program

Call for Tenders No: NSI_02_2026

FREIGHT HANDLING COMPANY

NASCENT SOLUTIONS CAMEROON
JANUARY 21st,2026

Introduction:

Within the frame work of implementing the 2023 Mc Govern Dole International Food for Education and child nutrition program (MGD/FFE) in Cameroon, Nascent Solutions Inc (NSI), will receive a donation of 2,152MT of commodities (Fortified Milled Rice; 1400 MT, Pinto beans 500MT; vegetable oil; 170MT and 60MT of Corn Soy Blend Plus) to be distributed through school feeding and take home rations to 260 schools and communities in forty five (45) sub divisions of the North, Adamawa, East and North West Regions of Cameroon. Consequently, NSI is seeking the services of qualified and duly authorized transit agents with expertise in in-country ground logistics, including customs documentation assistance, customs clearance, intermediate storage, and warehousing.

A. Commodity Specifications:
The commodities have been shipped in containers as follows :
Table 1: Customs Clearance and temporary holding of 2'152 MT of US Donated commodities.

Commodity	**Quantity in metric tons**	**Package size**
Fortified Rice	1400	50-kilo bags
Pinto Beans	500	50-kilo bags
Vegetable oil	170	6/4L cans
Corn soy blend plus	60	25Kg bags

B. Statement of Work/Specification.
The duties and responsibilities of the freight forwarder are described in Annex A

C. Place of Project Execution:
This open call for tender is for the clearance (List above) of containerized commodities from the Douala Sea Port and temporary storage before transportation to Nascent's regional warehouses.

D. Participation
Participation in this call for tender is open to all duly registered and authorized freight forwarders/transporters operating in Cameroon who meet all the conditions for application set out in the tender document.

E. Competence of the forwarding agent:
- Must be a duly registered and recognized forwarding agent with relevant business registration documents as per rules and regulations in force in the Republic of Cameroon.
- Must have a minimum of five (05) years of experience in the domain of transit and customs clearance in the CEMAC zone.
- Experience in handling commodities funded by US government agencies (USAID, USDA, UN Organizations, etc.) shall be an added advantage.

F. Consultation of Tender Files:
Interested suppliers may consult and obtain tender files online @ www.nascents.org or via email at admin@nascents.org and cameroon@nascents.org. The tender document can also be obtained from Nascent Solutions Office, Yaoundé, Valle Bastos, Rue 1.815 Immeuble Njouyep Pierre, (694,217,568). Tender files are FREE, and no cost is attached to them.

G. Composition of tender files :
1. Technical/Administer offer: For bids to be acceptable, they must contain the following documents:

a) A signed tender declaration (see annex) indicating the price per metric ton. Price should include the total clearance cost per metric ton in XAF, with the understanding that the commodities are containerized.
b) A valid accord with the Ports and Customs authorities for this fiscal year, giving the company authorization to exercise as a clearing agent at the Douala Sea Port (clearing).
c) A bank domiciliation attestation.
d) A certified Taxpayer's card duly signed by a tax inspector.
e) A certificate from the National Social Insurance Fund indicating that the company is up to date with its contributions.
f) A valid business license.
g) License to operate in the freight forwarding sector issued by the competent authority.
h) A bid bond of 1,000,000 XAF is required to ensure bid seriousness and performance integrity due to the high value and risk associated with USDA-donated food commodities..
i) A calendar indicating the delivery duration (This is to show proof of how long it will take your company to execute the activity).
j) References indicating the company's experience in the domain; experience with handling USG commodities will be an added advantage.
k) Proof of ownership or lease of warehouse space for temporary storage of commodities.

2. Financial offer: The financial offer shall be presented as shown in the table below :

Commodities	**Tonnage**	**Clearance and temporary handling price per MT**	**Total price (XAF)**
Fortified Rice	1400		
Pinto Beans	500		
Vegetable oil	170		
Corn soy blend plus	60		

3. **3. Bid Submission and Opening: All bids MUST BE SUBMITTED ELECTRONICALLY via cameroon@nascents.org and copy admin@nascents.org as a compressed** zip file in two folders, technical + financial offers with the subject: « Tender NSI/002/2026 – [Company Name] *«* Bids for the recruitment of a transporter *»*[Lot number] ». No other submission method is accepted: any offer submitted by another means or copied/sent to another email address will not be considered.

The deadline day for submission of bids is **04 February 2026, at 5 pm prompt**.
Bid opening will take place **on 05 February 2026, at 12 noon in the Yaoundé Office,** in the presence of desirous bidders or their duly mandated representatives.

H. Bid Validity:
All bids must remain valid for a minimum of ninety (90) days from the latest submission date.

I. Evaluation Criteria
All bids received in response to this tender would be scored as follows:

	Criteria	**Score**
1	**Overall professional competence**	
	Administrative documents (04 marks each) • Taxpayers Number (Attestation d'immatriculation) • Attestation of Conformity – ACF • Registre de commence • Localization Plan – With company stamp • In accordance with the port authority • Attestation de la domiciliation du compte and ID card of the proprietor	20
	10 years of experience with proven records in handling food commodities in Cameroon or sub-regions.	10
	Presence of a transit warehouse at the Douala seaport	20
2	Timeline (proposed duration to complete the assignment) max 45 days	10
3	Financial capacity of the company (Bank Guarantee >50m XAF	30
5	Cargo insurance for temporary storage	10
	Total	100

The Evaluation would be carried out in 02 phases. Evaluate the technical offers first, then proceed to the financial offers. The financial offers would only be opened after the technical offers have been analyzed.

Only suppliers with a pass mark above 70% would be considered, and a financial offer would be opened/reviewed. Among bidders that pass the technical threshold (≥70%), the contract will be awarded to the lowest responsive and responsible bidder, based on price and technical acceptability.

J. Contract award: Nascent Solutions Inc. will award the contract to the bidder evaluated and judged to be the best based on their price offer, financial and technical capacity, and proof of experience in port clearance, forwarding, and transiting. This agreement is a procurement contract for services and does not constitute a subaward or subrecipient relationship under 2 CFR 200.

K. Others: Nascent Solution reserves the right not to consider any or all of these bids for one reason or another without any explanation or liability to the bidder. Bidders in need of any

additional information may contact the country director by phone or email not later than 26. January 2026**.**

i. **Execution Period:** The maximum period to complete the clearance is thirty (30) days from the date of the contract award notification.

ii. **Losses and/or shortages, Damages and Reconstitution**: All losses and damages of commodities incurred during discharge, clearance at the seaport in Douala, and established by our local surveyor shall be billed to the forwarder before his/her payment. If the bill of losses and or damages is less than or equal to the invoice of the activity, this amount will be deducted directly from his payment. On the contrary, if the reclaimable bill exceeds the amount to be paid for the activity, his fee will be withheld, and he will be expected to pay the difference within thirty (30) days.

iii. **Handling and Offloading:** The discharge of the commodities from the vessel, temporary storage in any warehouse facility at the port, reconditioning, and onward forwarding to Nascent Solutions' transporters shall be under the control of Nascent Solutions' local surveyor at the port.

iv. **Non-Conformity Delivery:** Commodities must be delivered in good condition as they were handed over at the port of discharge. Any destroyed or short-delivered commodities will be rejected, and the corresponding value will be deducted directly from the forwarder's contract amount before payment.

v. **Contract award: Nascent Solutions Inc. will award the contract to the bidder evaluated and judged to be the best based on their price offer, financial and technical capacity, and proof of experience in port clearance, forwarding, and transiting.**

vi. **Payment modalities:** The forwarding agent shall be paid upon the completion of customs formalities at the port of discharge and temporary storage, ensuring the right quality of goods has been handed to the transporter, to the following address:

vii. This procurement and any resulting contract are subject to the requirements of 2 CFR Part 200, 7 CFR Part 1599, and applicable USDA McGovern-Dole regulations. Contractors shall permit access to records by Nascent Solutions Inc., USDA, the USDA Office of Inspector General, and the U.S. Government for audit, inspection, and monitoring purposes. Records must be retained for a minimum of three (3) **years after** final payment.

viii. **Conflict of Interest and No-Collusion Certification** : Any bid found to involve a conflict of interest, misrepresentation, or collusive practices shall be rejected. Nascent Solutions Inc. reserves the right to disqualify any bidder found to be in violation of conflict of interest or ethical procurement standards, in accordance with 2 CFR 200.318.

Nascent Solutions Inc
P O Box 33147, Yaoundé;
(237) 690 208 450/ 222 210 397
Center Region, Cameroon

The bill(s) must be prepared in XAF, and payment shall be made by bank transfer after due confirmation from the commodity manager, in consultation with our surveyor and the warehouse manager.

II: DUTIES OF THE FORWARDING AGENT.

1. Proceed with the exchange of maritime documentation and information with the shipping agency and complete all customs clearance formalities at the Douala seaport and transit formalities of the commodities to Garoua, Ngoundere, Bertoua, and Kumbo.

2. Establish letters of reception of goods clearly indicating to the shipping agent all shortages or damages recorded during the period of handling at the quay. The forwarding agent shall forward a copy of this letter of stock taking to Nascent Solutions Inc., Cameroon.

3 Be charged with the arrangement of all the formalities (loading and transporting) for the transportation of the commodities to Garoua, Ngoundere, Bertoua, and Kumbo. Commodities must be loaded only into clean containers and trucks that meet food transportation standards to ensure they remain uncontaminated during transport.

4. Proceed with the systematic reconditioning (repackaging) of commodities whose packaging has been damaged. New packaging and labor shall be reimbursed by Nascent Solutions Inc., Cameroon, upon provision of a bill to this effect.

5. Periodically inform Nascent Solutions Inc (preferably every week) either by email or fax on the state of reconditioning, loading, and transportation of the commodities to Garoua, Ngoundere, Bertoua, and Kumbo.

6. Collaborate with the maritime expert of Bka Logistics charged with the follow-up of operations at the port, by particularly signing minutes (procès verbaux) which are submitted to him.

7 Be charged with all the customs formalities at the port of Douala and ensure the direct clearance of commodities with the customs authorities.

8. Establish stock delivery records per truck, clearly indicating the quantity loaded at the port and that offloaded at the warehouses in Garoua, Ngaoundere, Bertoua, and Kumbo. Upon receipt of the commodities in Garoua, Ngaoundere, Bertoua, and Kumbo, this stock record shall be countersigned by Nascent Solutions Inc.

9. Upon delivery of commodities in Nascent Solutions Inc warehouses in Garoua, Ngaoundere, Bertoua, and Kumbo, proceed with the repackaging of damaged bags. Nascent Solutions Inc shall provide the new bags for this purpose.

10. Damaged commodities recorded during the clearance and transportation process (off-loading from the ship, loading onto and offloading from the trucks) and delivery at the warehouses in Garoua, Ngaoundere, Bertoua and Kumbo, shall constitute a loss under the responsibility of the forwarding agent and may be recovered from the forwarding agent since all the commodities are the property of Nascent Solutions Inc. in all circumstances, in conformity with the rules of management of commodities of 7 CFR Part 1599.

11. Submit to Nascent Solutions Inc. all shipping/customs documents.

12. Nascent Solutions Inc. must receive in its warehouses in Garoua, Ngaoundere, Bertoua, and Kumbo, all the due commodities within a maximum period of forty-five (45) days from the end of offloading of the commodities from the ship. In case of late execution of this contract, a penalty of up to 5% of the total value of this contract shall be levied on the forwarding agent.

13. The duration of the contract is for one fiscal year, renewable upon mutual agreement of both parties. Renewal is subject to USDA funding availability and satisfactory performance..

ANNEX A: STATEMENT OF WORK/SPECIFICATION

The Freight handling company shall deliver to Nascent Solution the following goods and/or services:

1) THE FREIGHT HANDLING COMPANY shall acquire appropriate insurance to cover any potential damages and losses of commodities in the transit warehouses at the Douala Seaport. The acquired Insurance policy shall be attached to and constitute an integral part of this contract
2) THE FREIGHT HANDLING COMPANY shall present the endorsed bills of lading to the ship's agent, take delivery of the entire shipment ex-tackle, and handle all customs and other transit formalities necessary for the timely expedition of the commodities to Garoua, Ngaoundere, Bertoua, and Kumbo in Cameroon according to Nascent Solutions' priorities.
3) For each bill of lading, THE FREIGHT HANDLING COMPANY shall complete a "Notice of loss or damage and intent to pursue the marine claim," which Nascent Solutions shall include with the bills of lading, no later than three days after the completion of cargo discharge in the port. THE FREIGHT HANDLING COMPANY shall have this document signed by the ship's agent or captain, or their representative, who shall also provide THE FREIGHT HANDLING COMPANY with an "outturn report". Within 15 days after the completion of cargo discharge, THE FREIGHT HANDLING COMPANY shall send both documents, duly signed, to Nascent Solutions.
4) THE FREIGHT HANDLING COMPANY shall obtain *Nascent Solutions' approval* and systematically recondition all sound commodities that are found to be damaged or deficient. The reconditioning cost must be pre-approved by Nascent Solutions' Country Director, following the independent surveyor's recommendation, before the client can start the reconditioning. The client commits to ensuring the commodities are transported in good trucks that meet safety and hygiene standards, with clean tarpaulins, where applicable, to avoid food contamination.
5) THE FREIGHT HANDLING COMPANY shall organize the use or disposal of commodities as recommended by the surveyor according to the following guidelines:
   Commodities that are found to be of good quality and declared fit for human consumption shall be reconditioned and sent to Nascent Solutions.
   Commodities declared unfit for human consumption but fit for animal consumption shall be either sold through a competitive bidding process or donated to an entity designated by Nascent Solutions as animal feed or fertilizer in the port of discharge. Delivery shall be at the buyer's/acquirer's charge.
   Commodities declared unfit for human and animal consumption shall be destroyed in the port of discharge.
6) The disposal (sale, donation, or destruction) shall be done most transparently, in collaboration with the representative of the survey company contracted by BKA LOGISTICS, Nascent Solutions' freight forwarder based in the USA and in the presence of a Nascent Solutions representative, a representative of the Customs Office in the port of

discharge, as well as the Phyto-sanitary officer. Any pre-approved (by Nascent Solutions) and reasonable costs associated with the disposal of unfit commodities shall be reimbursed to THE FREIGHT HANDLING COMPANY by Nascent Solutions upon submission of an invoice with original justification documents attached, and a survey report providing details of the disposal process and results.

7) THE FREIGHT HANDLING COMPANY shall work closely with Intertek, the independent surveyor contracted by Nascent Solutions' US-based freight forwarder, by giving them any reasonable and necessary information they require, including access to documents and the cargo itself, as well as by signing their reports and/or other documents reasonably necessary for the satisfactory performance of their contract. Every week, THE FREIGHT HANDLING COMPANY shall inform Nascent Solutions, by e-mail, of the status of in-port reconditioning, sale or destruction of unfit commodities, and expeditions to Garoua, Ngaoundere, Bertoua, and Kumbo.
8) THE FREIGHT HANDLING COMPANY shall systematically recondition the products damaged after discharge of each truck/wagon in the temporary warehouse. Nascent Solutions shall furnish or reimburse the cost of new empty containers used for this purpose. At the end of each 'liner bill of lading' (BL) delivery, THE FREIGHT HANDLING COMPANY shall establish a cumulative sheet of losses determined during the discharge of each truck/wagon. Nascent Solutions and THE FREIGHT HANDLING COMPANY shall countersign these cumulative loss sheets.
9) THE FREIGHT HANDLING COMPANY shall handle customs clearance in Cameroon and ensure direct delivery from the customs holding area to Nascent Solutions warehouses in Garoua, Ngaoundere, Bertoua, and Kumbo. For each delivered BL, THE FREIGHT HANDLING COMPANY shall provide Nascent Solutions with all customs documents (Customs Duty Exoneration Titles) no later than 45 working days after the delivery of the last truck/wagon in Nascent Solution's warehouse.
10) For each single port delivery (cargo on the same vessel), Nascent Solutions must receive all commodities in its warehouses within 45 working days after the end of cargo reception in the discharge port. If THE FREIGHT HANDLING COMPANY judges that it is unable to respect these deadlines, it should inform Nascent Solutions of its constraints, and both parties shall agree on a contingency delivery plan, which shall be very strictly respected. The damaged goods and losses found during port operations (unloading the ship, abduction/truck loads) and during delivery to the Garoua, Ngaoundere, Bertoua, and Kumbo warehouses are the responsibility of the freight forwarder. They cannot be returned, even in part. They remain the property of Nascent Solutions in all circumstances, in accordance with management provisions of regulations 7 CFR Part 1599.
11) Commodities include 1400mt of rice,500 mt of beans,170mt of vegetable oil, and 60mt of corn-soy blend plus.

12) If the FREIGHT HANDLING COMPANY fails to complete the works by the date of completion, Nascent Solutions shall issue a *Certificate of Non-completion*, subject to which the freight forwarder shall pay or allow Nascent Solutions to deduct damages at the amount **of up to 5% of the total value of this contract, which shall be levied on the freight handling company. Such damages represent a reasonable estimate of actual harm and are not intended as a penalty.**
13) If the Contract is terminated due to any of the Freight Handling Company's fault as specified in the awarded contract, Nascent Solutions has the right to impose an adequate penalty and/or deduction on the FREIGHT HANDLING COMPANY. In that case, the penalty and/or deduction will be determined in accordance with the laws of Cameroon. Penalties and deductions are identified and applied in accordance with the statutory regulations in Cameroon.
14) Reconditioning: If, during off-loading of the commodities that arrive at the port, some commodities are damaged or destroyed, the FREIGHT HANDLING COMPANY t may have to purchase bags or repair bags before dispatching the commodities to Nascent Solutions' main warehouse. The Reconditioning costs associated with any repair or damage shall be added as a modification to this Contract to compensate the FREIGHT HANDLING COMPANY for these costs. All reconditioning costs require prior written approval from Nascent Solutions Inc. before being incurred.

ANNEX: BID SUBMISSION FORM

Company Name…….

Name of Representative: ……..

Postal Address: …….

Tel:
…….

Email:
…….

Business Registration N0: ……

Bid Price per ton (in FCFA; which includes clearance and temporary storage):……

Done in …… on ……./2026

Signature and stamp