

Program Officer – Agriculture and Food Security

Type – Full time

Location - Alexandria, VA

Reporting – Technical Advisor - Agriculture and Food Security

Introduction

Nascent Solutions, Inc., (Nascent) is seeking a professional to support the Agriculture and Food Security portfolio. The incumbent will work closely with the Agriculture and Food Security Technical Advisor to monitor and tracking ongoing activities and identify and develop new business opportunities which align with the sector strategy. The successful candidate will also provide technical input on all aspects of design, implementation, management of agriculture and food security programming and business development for the division. The position will liaise with technical leads of other divisions to ensure that best practices are integrated in all interventions.

Company Details

Nascent is a Virginia-based 501(c) (3) non-profit and international development organization. Its mission is to enable vulnerable people, especially women and children in rural Africa, to develop skills for self-sufficiency. The organization's areas of focus are food security and nutrition, health, literacy and skills development, and gender equity.

Roles and Responsibilities

- Conduct capture analysis in target regions and sectors to identify opportunities for programs and partners.
- Maintain correspondence and operational records regarding funded programs in the assigned portfolio.
- Disseminate the results of research and other activities.
- Carry out other responsibilities as assigned by management.
- Assist with writing quarterly and annual reports with input from other colleagues.
- Serve in a supporting role for proposals such as pricing, coordinating, recruiting, and writing.
- Identify and solicit potential participants and develop agendas, logistics, and summaries.
- Liaise with funders upon request and assist with new business development efforts as assigned.
- Collaborate closely with project managers to support partner development
- Collaborate with the communications team to increase company and program visibility.

Qualifications and Attributes

- Bachelor's Degree in International Development, Business Administration or related fields.
- Minimum of three years of professional experience in managing projects.
- Excellent communication skills, written and oral proficiency in English
- Fast learner and team player.
- Skilled at providing advocacy and technical assistance.
- Strict attention to detail.
- Strong social media capabilities.

How to Apply

Interested candidates should submit a cover letter, CV, to recruitment@nascents.org. Please include "**Program Officer – Agriculture and Food Security**" in the email subject line. CVs without cover letters will not be considered. Please note that only shortlisted candidates will be contacted. Closing date for applications is **July 15, 2022**. *Salary commensurate with experience*. Current work authorization in the United States is required.

About Nascent Solutions

Nascent Solutions is an Equal Opportunity Employer. All qualified applicants will receive consideration without regard to race, color, national origin, marital status, religion, gender, age, disability, sexual orientation, personal appearance, family responsibilities, or political affiliation. Nascent offers employees a competitive compensation package, including health insurance, paid vacation, 401(k), and a professional development stipend.