

Monitoring & Evaluation Officer



Summary

Nascent Solutions is seeking a qualified M&E Officer to provide M&E technical direction, project management and contribute to business development.

Location:	Lilongwe/Blantyre, Malawi
Type of Employment:	Salaried, full-time
Travel:	Approximately 15% travel for field work
Reporting:	Reports to Nascent's Program Manager; receives technical input from Nascent's US-based Director of Monitoring and Evaluation

PRIMARY DUTIES & RESPONSIBILITIES

- Design monitoring and evaluation (M&E) activities for development programs, including hands-on practical experience setting up and managing M&E systems.
- Collect and analyze quantitative and qualitative data to measure the performance and impact of existing programs.
- Develop methodology, tools/protocols, and implement key informant interviews and focus groups.
- Contribute to developing tools for managing and visualizing data.
- Develop and monitor output and outcome indicators.
- Serve on evaluation assignments as technical expert.
- Write evaluation reports in accordance with clients and other donor evaluation policies and standards.
- Oversee and provide guidance to evaluation teams including guidance to the team leader and staff on client relations, evaluation activities, on-the-ground logistics, and budgets/expenses.
- Contribute technical expertise to new business initiatives including proposal development.
- Represent Nascent within professional fora.

REQUIRED SKILLS & QUALIFICATIONS

- Master's degree in economics, statistics or other relevant subject with strong quantitative background

- 5+ years of experience in progressively increasing M&E responsibility in international development projects.
- Strong conceptual knowledge about theories of change, logic models, M&E plan, data quality assurance, data utilization, and gender integration into M&E.
- Demonstrated experience and expertise in developing and operationalizing a comprehensive monitoring and evaluation plan.
- Demonstrated expertise and experience in developing and operationalizing routine monitoring system designed to track both output and outcome indicators.
- Demonstrated expertise in designing qualitative studies, in-depth knowledge about qualitative sampling, and experienced in using interview and interactive tools to generate qualitative information and analysis.
- Experience in training on M&E concepts.
- Experienced in developing data quality assurance strategies, data management, and data visualization.
- Demonstrated expertise and experience in data utilization strategies and can creatively think about active data sharing techniques.
- Excellent oral and written communication skills in English.
- Demonstrated ability to work in physically and mentally challenging conditions.
- Highly self-motivated and autonomous; ability to work with little guidance.
- Experience supervising and mentoring people of various ability levels.
- Ability to communicate effectively in cross-cultural situations.
- Superior teamwork ability.

How to Apply

To apply, please submit a cover letter, CV, and salary requirements to recruitment@nascents.org. **Please include “Monitoring and Evaluation Officer- Malawi” in the email subject line.** CVs without cover letters will not be considered. Malawi nationals are highly encouraged to apply. Please note that only shortlisted candidates will be contacted. Closing date for applications is **October 15th, 2019.**

About Nascent Solutions

Nascent Solutions (Nascent) is a Virginia-based 501(c) (3) non-profit international development organization. Its mission is to enable vulnerable people, especially women and children in rural Africa, to develop skills for self-sufficiency. The organization’s areas of focus are food security and nutrition, health, education and skills development, and gender equity.